

Job: CNA

The mission of St. Mary's Home for Children is to create an environment of healing and hope for those we serve. Children and families are empowered to develop healthy, trusting relationships. As part of a team, the Certified Nursing Assistant helps create effective, lasting partnerships that enable children and adults to lead fulfilling lives.

Job duties for CNA:

- Maintaining accurate and up to date medical records, including data entry, charting assessment findings, and filing.
- Performing basic physical assessments, including vital signs, and reporting concerns or abnormal findings to an RN or Physician.
- Coordinating and transporting clients to routine and specialty appointments, ensuring that documentation for all appointments is complete, and reporting any changes in a client's health status or treatment to the Nursing team.
- Assisting with the delivery of medication refills.
- Attending Rounds or Treatment Team meetings as needed.
- Maintain a valid driver's license, and a driving record that allows for the use of an agency vehicle.
- Perform other duties as assigned.

Qualifications: Valid Rhode Island Medical Assistant (MA) or Certified Nursing Assistant (CNA) certification, CPR Certification, Experience with or ability to use Microsoft Office and electronic medical records, experience in mental/behavioral health or pediatrics preferred. Must be vaccinated for COVID-19.

Hours per week: 30