



Are you looking to make a difference in the lives of others? Do you want to become part of a diverse and talented team of social service professionals? If so, St. Mary's Home for Children is looking for you!

Maintenance Worker

- Annual Salary-\$33,000
- Full-time position-40 hours per week
- COVID-Vaccination required
- 16 PTO days per year
- Eleven paid holidays
- 403(b) Retirement Plan
- Blue Cross Blue Shield of RI-Healthmate Coast to Coast (health/dental/vision)
- SMHFC pay 75% of the cost for health care for full-time staff
- No referral needed with BCBSRI Healthmate
- Health Reimbursement Arrangement (pre-loaded-\$2000 individual/\$4000 family which you can use toward your deductible)
- Low prescription co-pays
- Low co-pays for doctor visits
- Flexible Spending Account (FSA)
- Free Life Insurance up to annual salary
- Aflac Insurance Eligible
- Tuition Reimbursement
- Longevity Bonus for years of service
- Employee Referral Program-\$250.00 for referring a friend to SMHFC!

Responsibilities and duties for SMHFC Maintenance Worker

- Complete tasks as assigned that assist with upkeep of the physical property, buildings and property equipment; tasks are assigned based on skill level and build on each crew

members strengths; coaching and training / education of new skills is provided by the Facilities Manager to help grow and develop the entire crew;

- Complete tasks as assigned related to the care and upkeep of the exterior grounds, including snow and ice removal. This includes working outdoors during snow storms and in other weather situations, and includes coming to work on scheduled days and early morning / late evening hours as called upon to assist with snow and ice removal;
- Complete tasks as assigned that include cleaning interior spaces in common areas, residential houses and private offices across the entire campus / all programs;
- Complete tasks related to agency vehicle upkeep, fueling, repairs within the scope of their skill level, sending out for professional work; assist with tasks related to inspections and cleaning vehicles as needed to assist other departments;
- Assist with purchasing of supplies for repairs as well as cleaning and hygiene for residential programs; drive to stores and order online to obtain what is needed as directed by the Facilities Manager;
- Assist with the cleaning and organization of the shop and other identified areas on campus;
- Moving, lifting and carrying furniture and supplies throughout campus; assist departments with carrying and movement of large and / or heavy items such as boxes of shredding; moving interior contents of personal offices and/or youth belongings in residential programs; assist with the physical movement of all major agency re-structures and projects;

Qualifications for Maintenance Worker: High School Diploma or GED required. Skill and experience with general maintenance tasks. Experience and/or training in carpentry, plumbing, painting and minor electrical work desirable.

Equal Opportunity/Affirmative Action Employer

Bilingual candidates encouraged to apply