



Are you looking to make a difference in the lives of others? Do you want to become part of a diverse and talented team of social service professionals? If so, St. Mary's Home for Children is looking for you!

Assistant Clinical Director

- Sign on bonus-\$1500.00 (\$750.00 in first check/\$750.00 after six months of employment)
- Full-time position-40 hours per week
- COVID-Vaccination required
- 24 PTO days per year
- Eleven paid holidays
- 403(b) Retirement Plan
- Blue Cross Blue Shield of RI-Healthmate Coast to Coast (health/dental/vision)
- SMHFC pay 75% of the cost for health care for full-time staff
- No referral needed with BCBSRI Healthmate
- Health Reimbursement Arrangement (pre-loaded-\$2000 individual/\$4000 family which you can use toward your deductible)
- Low prescription co-pays
- Low co-pays for doctor visits
- Flexible Spending Account (FSA)
- Free Life Insurance up to annual salary
- Aflac Insurance Eligible
- Tuition Reimbursement
- Longevity Bonus for years of service
- Employee Referral Program-\$250.00 for referring a friend to SMHFC!

Responsibilities and duties for SMHFC Assistant Clinical Director

- The Assistant Clinical Director assists with the direct day-to-day clinical operations of all programs within residential treatment, continuously evaluates the status of clients and does appropriate planning and coordination of treatment activities to ensure immediate attention to their changing needs.

- Participates in staff recruitment, interviewing, hiring, work assignments and orientation and performance supervision according to work rules, procedures; regulations, and policies; develops and implements staff orientation and training; and manages student training.
- Review, correct, and approve clinical documentation.
- Regularly reviews client assessments, treatment plans, and progress notes written by the staff; and supervises individual staff for medical records compliance.
- Develops and maintains clinical program policies and procedures and revises as necessary.
- Works cooperatively in a group/team setting.

Qualifications: LICSW, LMHC, LMFT Master's degree from an accredited university or college, with a major in counseling, social work, psychology, or a related human services field. A minimum of three years of full time or equivalent professional experience in residential treatment.

Equal Opportunity/Affirmative Action Employer

Bilingual candidates encouraged to apply